

**ELM CITY BOARD OF COMMISSIONERS
TUESDAY, October 15, 2013
ELM CITY TOWN HALL
CONFERENCE ROOM**

MINUTES

1. Call to Order

Mayor Grady Smith (hereinafter "Mayor Smith") called to order the regular meeting of the Elm City Board of Commissioners (hereinafter "Board") at 7:30 pm on October 15, 2013.

2. Roll Call

Mayor Smith conducted a roll call. The following were present:

Commissioner, Dale Childress (hereinafter "Comm. Childress")

Commissioner, Melvin Cooke (hereinafter "Comm. Cooke")

Commissioner, Lewis Crockett (hereinafter "Comm. Crockett")

Commissioner, Gil Wheeler (hereinafter "Comm. Wheeler")

Town Administrator, Jonathan Russell (hereinafter "Admin. Russell")

3. Approval of Minutes from Last Meeting

Mayor Smith gave the Board opportunity to review the proposed minutes from the September 10, 2013, meeting.

MOTION: Comm. Cooke made motion to approve the September 10, 2013, meeting minutes; seconded by Comm. Crockett. Motion passed by unanimous vote.

4. Admin. Russell's Report

A. Clean Water Management Trust Fund: Admin Russell advised that there is \$30,951.79 remaining from the original \$90,000 grant that we received from the Clean Water Management Trust Fund. It was agreed that the remaining

funding should be used for remaining I&I work between S Railroad and S Pender Street. There is some additional I&I work that can be done between.

- B. **UDO Amendment:** Admin. Russell has been in contact with Wyatt McGee to discuss the amendment options for solar farm construction within the ETJ. We are drafting an amendment that would require a special use permit for this type of activity, which would need approval by the Board of Adjustment and Board of Commissioners.

- C. **NC PARTF Grant:** Admin. Russell will be meeting with Steve Moehler, with the North Carolina Parks and Recreation Trust Fund, on Wednesday, October 16, to discuss the park project. The contract for funding has been fully executed, and this kickoff meeting will lay out a timeline for construction.

- D. **Rural Center Funding Remaining:** Admin. Russell advised that we currently have \$365,168.47 remaining in the Rural Center grant. A large portion of this will be used for generator installation, however there will be roughly \$100,000 remaining to use toward additional sewer improvements. It has been recommended that we request an extension on the availability until June 2014.

MOTION: Comm. Cooke made motion to extend the deadline for the Rural Center Funding until June 2014; seconded by Comm. Wheeler. Motion passed by unanimous vote.

- E. **Water Meter Grant Application:** Admin. Russell advised that the grant application for the water meter replacement project was submitted by the September 30, 2013 deadline. We should have a response back from the state in approximately 3 months.

- F. **Sewer Connection Request:** Admin. Russell advised that 714 E Church Street has requested to connect to the town sewer system. They are having some issues with the existing septic tank and would prefer to be within the town system.

MOTION: Comm. Crocket made motion to connect town sewer to 714 E Church Street if they agree to be annexed into the Town limits immediately; seconded by Comm. Wheeler. Motion passed by unanimous vote.

G. Additions to Admin. Russell's Report:

1. Paul Moore has requested that the Town repair damage that was done to his driveway during waterline installation along Lake Wilson Rd.

MOTION: Comm. Cooke made motion to repair the damaged driveway and to ban Williams Utilities from performing any further work within the Town; seconded by Comm. Wheeler. Motion passed by unanimous vote.

2. A renewal of Historic Commission members was needed by the Board of Commissioners. It was recommended that Larry Brantley, Cindy Harris, and Gene Wells be appointed to the commission. One vacant spot remains on the Historic Commission that will be filled at a later date.

MOTION: Comm. Crockett made motion that the Town accept Larry Brantley, Cindy Harris, and Gene Wells to the Historic Commission; seconded by Comm. Cooke. Motion passed by unanimous vote.

5. Invoices

Admin. Russell presented the Board with the monthly Town invoices in the agenda packet.

MOTION: Comm. Cooke made motion to pay bills; seconded by Comm. Wheeler. Motion passed by unanimous vote.

6. Comments from Public Floor

Fire Chief Lin Jones discussed the Christmas Parade with the board and suggested some additional rules and regulations for this year. The application included the new rule changes. Chief Jones requested that the Town make a financial contribution of \$2,500 to cover parade expenses.

MOTION: Comm. Cooke made motion to make a \$2,500 contribution to cover parade expenses; seconded by Comm. Crockett. Motion passed by unanimous vote.

7. Commissioner Concerns

Comm. Wells mentioned that she would like to see more involvement from the Historic Commission in an effort to help restore the train depot.

8. Adjournment

Mayor Smith adjourned the meeting at approximately 8:50 pm, August 13, 2013, upon motion of Board.

MOTION: Motion was made to adjourn by Comm. Crockett; seconded by Comm. Wheeler. Motion passed by unanimous vote.

Minutes submitted by Jonathan Russell, Town Administrator