



**ELM CITY BOARD OF COMMISSIONERS
TUESDAY, MARCH 15, 2016
ELM CITY TOWN HALL
CONFERENCE ROOM**

MINUTES

1. Call to Order

Mayor Grady Smith (hereinafter "Mayor Smith") called to order the regular meeting of the Elm City Board of Commissioners (hereinafter "Board") at 7:30 pm, on March 15, 2015.

2. Roll Call

Mayor Smith conducted a roll call. The following were present:

Commissioner, Dale Childress (hereinafter "Comm. Childress")
Commissioner, Melvin Cooke (hereinafter "Comm. Cooke")
Commissioner, John Edwards (hereinafter "Comm. Edwards")
Commissioner, Marsha Wells (hereinafter "Comm. Wells")
Commissioner, Gil Wheeler (hereinafter "Comm. Wheeler")
Town Administrator, Jonathan Russell (hereinafter "Admin. Russell")

3. Approval of Minutes from Last Meeting

Mayor Smith gave the Board opportunity to review the proposed minutes from the February 9, 2016, meeting.

Correction: Heading Date should read Tuesday, February 9, 2016

MOTION: Comm. Wheeler made motion to approve the February 9, 2016, meeting minutes with correction; seconded by Comm. Edwards. Motion passed by unanimous vote.

4. Charlie Pat Farris, Candidate for NC Legislature, House District 8

Charlie Farris addressed the Board as a candidate for the NC Legislature, House District 8. Mr. Farris mentioned being distressed about the Town's inability to grow due to the sewer moratorium. He was concerned as to why DENR and the legislators haven't helped in the Town's plight. He mentioned the NC Connect Bond and if voted in, he will work to see that the Town has the ability to grow and flourish, and promised to do more than the others before him.

5. Admin. Russell's Report

- A. Precision Safe Sidewalk Quote: A quote was requested and received for repairing the trip hazards along East Main Street in the amount of \$2,307. This system will repair 28 trip hazards. The application used is ADA and OSHA certified. Three sections measuring nearly 2 x 2 will have to be poured with cement due to being broken, which is not part of the cost. John Harris will pour the 3 sections at a minimal cost.

MOTION: Comm. Childress made motion that the Town use Precision Safe Sidewalk for the repairs using their application, having John Harris cement the three broken sections; seconded by Comm. Wheeler. Motion passed by unanimous vote.

- B. Municipal Engineering Agreement: Municipal Engineering has submitted the engineering agreement for the CDBG waterline project. Fees will be covered by grant funding and were predetermined in the application, totaling \$143,100. The project will replace and upgrade lines in the Gray Street neighborhood and along portions of West Wilson, totaling \$775,000 in grant funds. The letter of intent to fund has been received by the Town. Paperwork will take nearly 90 days, with construction beginning in 90 – 120 days.

MOTION: Comm. Childress made motion to accept the contract for Municipal Engineering; seconded by Comm. Edwards. Motion passed by unanimous vote.

- C. Greg Redman Contract Renewal: Mr. Redman submitted contract for the current fiscal year audit. The audit fee is \$9,000, and will be payable in FY 2016-17.

MOTION: Comm. Childress made motion to accept the contract with Greg Redman for the fiscal year audit; seconded by Comm. Wheeler. Motion passed by unanimous vote.

- D. Local Government Commission Approval: Approval has been received from the Local Government Commission to proceed with the train depot project. USDA is finalizing paperwork to award the contract and begin construction. It is anticipated for construction to begin April 4th with Asbestos and Lead Paint removal. Information regarding the additional funds should be received within two weeks.

CSX will need to be contacted regarding the placement of additional parking spaces along the railroad. It is possible that Golden Leaf may be interested in the project, and any funds received could be used for the additional parking needs.

- E. Luper Property: Necessary paperwork to purchase the Luper property adjacent to the Town Shop has been processed. The purchase has been completed, and the Town may move forward with relocating the solid waste collection site to remove it from public view.
- F. State Utilities Commission: A complaint was filed on March 1, 2016 with the North Carolina Utilities Commission in regards to the vegetative buffer on the Strata Solar project. The Town is currently awaiting response from the Commission for a desired resolution.
- G. Additions:
1. Admin. Russell has spoken with representatives of the Duke Energy Solar Project regarding gravel at the property currently being used for parking. All gravel will need to be removed, taking the property back to the original agricultural use. The Town can have all gravel for use if removed from the job site. Admin. Russell mentioned that gravel can be used in different projects. The Town will need to provide equipment for moving the rock.
 2. Tanya Evans with Duke Energy is interested in having a ribbon cutting at the Duke Energy solar project. The projected dates are June 8th or 9th between 10 am to 2 pm for Duke officials. She would like to invite the Board to attend.
 3. Storm Water Ditch Quotes: Hodge Construction mentioned the work to be done with the ditch work is too much due to the volume of trees, and are concerned with the amount of sludge. A quote still hasn't been received from Owens Construction. The only quote received is from Haddock of Goldsboro. Admin. Russell is interested in receiving another quote.
 4. Admin. Russell presented Budget Ordinance Amendment #2 for Board approval.

MOTION: Comm. Childress made motion to approval Budget Ordinance Amendment #2; seconded by Comm. Wheeler. Motion passed by unanimous vote.
 5. Vacant Property Registration: The Town Office personnel have been working on a list of vacant properties in the Town. Admin. Russell plans to have a draft ordinance available at April's board meeting.
 6. Admin. Russell requested that the Town Board meeting in May be moved to May 17th.

MOTION: Comm. Childress made motion that the Board Meeting in May be moved to May 17th; seconded by Comm. Cooke. Motion passed by unanimous vote.

6. Invoices

Admin. Russell presented the Board with the monthly Town invoices in the agenda packet.

Additions: Connor, Bunn, Rogerson, Woodard, & Flemming (Slade, Sprayfield Work) - \$5,940
Etheridge, Hamlett & Murray (Sprayfield Work) - \$2,445
Oakley Collier – (Train Depot) - \$1,887.50

MOTION: Comm. Cooke made motion to pay bills; seconded by Comm. Childress. Motion passed by unanimous vote.

7. Comments from Public Floor

Officers, Moises Cartagena and Garrett Baker, dedicated deputies of the Town from the Wilson County Sheriff's Office were introduced to the Board.

8. Commissioner Concerns

There were no concerns noted.

9. Adjournment

Mayor Smith adjourned the meeting at approximately 8:23 pm, March 15, 2016, upon motion of Board.

MOTION: Motion was made to adjourn by Comm. Wheeler; seconded by Comm. Childress. Motion passed by unanimous vote.

Minutes submitted by Dena H. Owens, Town Clerk