



**ELM CITY BOARD OF COMMISSIONERS
TUESDAY, APRIL 12, 2016
ELM CITY TOWN HALL
CONFERENCE ROOM**

MINUTES

1. Call to Order

Mayor Grady Smith (hereinafter "Mayor Smith") called to order the regular meeting of the Elm City Board of Commissioners (hereinafter "Board") at 7:30 pm, on April 12, 2015.

2. Roll Call

Mayor Smith conducted a roll call. The following were present:

Commissioner, Melvin Cooke (hereinafter "Comm. Cooke")

Commissioner, Marsha Wells (hereinafter "Comm. Wells")

Commissioner, Gil Wheeler (hereinafter "Comm. Wheeler")

Town Administrator, Jonathan Russell (hereinafter "Admin. Russell")

3. Approval of Minutes from Last Meeting

Mayor Smith gave the Board opportunity to review the proposed minutes from the March 15, 2016, meeting.

MOTION: Comm. Cooke made motion to approve the March 15, 2016, meeting minutes; seconded by Comm. Wheeler. Motion passed by unanimous vote.

4. Admin. Russell's Report

A. Stormwater Quote on Anderson Street: A quote was attached for replacing the buried drainage tile running from Anderson Street westward to the open cut ditch behind Barbara Jordan's Home. It is hoped that this will provide some storm drainage relief for the northwestern portion of the Town. The estimate for this portion from Haddock Enterprises is \$24,888.35. Included will be three catch basins for cleanout purposes. With approval, work will begin in July of this year.

MOTION: Comm. Cooke made motion to approve the quote for storm drainage work from Haddock; seconded by Comm. Wheeler. Motion passed by unanimous vote.

- B. USDA Wildlife Damage Management: USDA has available funding to assist with beaver trapping and removal. Matthew Ordess toured the sprayfield facility and has installed traps on Town property along with blocked area on the eastside of Hwy 301.
- C. Vacant Property Registration Ordinance: The vacant property ordinance sample was included in the Board packet for review. It is anticipated for a budget work session to be scheduled later in April, at which time Admin. Russell will seek additional input from the Board to complete the ordinance.
- D. Quote from B&J Plumbing and Air Condition: The compressor on the air conditioning unit at the library has stopped working. This makes the third compressor that has stopped working in the past 15 months. All existing warranties have expired on the unit, which is currently eight years old. The Board would like to seek additional quotes from Renfrow, Performance, and Billy Webb.
- E. Park Update: Walking trail installation is nearing completion, which will complete the PARTF project. Final inspection and closeout of the project should follow soon.
- F. Sidewalk Addition: Anderson has completed the backfill on the new sidewalk along West Main Street. An additional quote was provided to complete the park handicap parking and access points at the new park as well.
- G. Additions:
 - 1. Train Depot renovation work began April 6, 2016. Currently, the workers are removing the lead paint and asbestos. Roof work should begin the following week.
 - 2. The CDBG waterline replacement grant paperwork has begun. Paperwork should take approximately three to four months, and construction work on the lines should begin in late summer of this year.
 - 3. A resolution must be approved by the Board to apply for the 2.8 million in grant monies for wastewater improvements, applied for with the help of McGill and Associates.

MOTION: Comm. Cooke made motion that the Town apply for 2.8 million in grant monies for wastewater; seconded by Comm. Wheeler. Motion passed by unanimous vote.

4. A resolution must be approved by the Board for Envirolink to apply for two separate grants for Asset Inventory Management of the Town's water and sewer assets. Both a water and sewer grant will be applied for in the amount of \$150,000 each, making a total of applications amounting in \$300,000.

MOTION: Comm. Wheeler made motion that the Town apply for grant monies in the amount of \$300,000 for asset inventory management; seconded by Comm. Wells. Motion passed by unanimous vote.

5. **Invoices**

Admin. Russell presented the Board with the monthly Town invoices in the agenda packet.

MOTION: Comm. Cooke made motion to pay bills; seconded by Comm. Wheeler. Motion passed by unanimous vote.

6. **Comments from Public Floor**

Representatives from the Elm City Boy Scout Troop was in attendance. The scouts must attend community meetings and write papers regarding such to attain their Merit Rank badge.

There were no concerns from the public.

7. **Commissioner Concerns**

Comm. Wells mentioned a concern of the Envirolink workers picking up yard debris with a front end loader. Doing such has caused issues with yards being messed up, one being located at the Bailey House Bed and Breakfast.

Comm. Wells questioned whether the Nash County land of 118 acres, that the Town owns is for sale and whether a sign had been erected. The land is currently for sale and a sign is erected on 301 close to Meyer Equipment.

Comm. Wells asked if the Board had heard of Barnes and Powell, an electrical company in the Town, was closing. The Mayor mentioned that he understood there may be problems.

Comm. Wells mentioned that the Elm City Missionary Baptist Church has a strong sewage smell in the basement of the church, and wondered if there was any type of issue with the Town's wastewater. Nothing was noted.

Comm. Cooke mentioned the sign for the Nash County Town owned acreage for sale. He was concerned of the placement so close to the highway. Admin. Russell assured that the sign placement follows DOT guidelines.

Comm. Cooke mentioned a concern regarding the ditches along the railroad. Admin. Russell mentioned that the Town has contacted the railroad already for concerns with a beaver located near the Town's shop, and that he would make calls to obtain an update.

8. Closed Session

MOTION: Comm. Cooke made motion to go into closed session; seconded by Comm. Wheeler. Motion passed by unanimous vote.

9. Re-opening of Open Session

MOTION: Comm. Cooke made motion to adjourn the closed session and re-open the open session; seconded by Comm. Wells. Motion passed by unanimous vote.

MOTION: Comm. Wheeler made motion to change the date for the next board meeting back to the original date of May 10, 2016; seconded by Comm. Wells. Motion passed by unanimous vote.

10. Adjournment

Mayor Smith adjourned the meeting at approximately 8:40 pm, April 12, 2016, upon motion of Board.

MOTION: Motion was made to adjourn by Comm. Wells; seconded by Comm. Cooke. Motion passed by unanimous vote.

Minutes submitted by Dena H. Owens, Town Clerk